

# Minutes of Management Committee Meeting held on 28 October 2025 at 6.00pm, Meeting Room, Blochairn Housing Association - PUBLIC MINUTE

**Present:**

A Tester	Chair
C Turnbull	Secretary
G Laurie	Vice-Chair
L West	
A Lis	
A Carroll	
L McGowan	
Y Rooney	
D Reilly	(Co-optee)
J Orr	(Co-optee)

**In attendance:**

W McCracken	Interim Director (minutes)
A Wood	Operations Manager

<b>1</b>	<b>Apologies</b>	
	None	
<b>2</b>	<b>Appointment of Office Bearers and Co-options</b>	
	<p>W McCracken chaired the meeting prior to the appointment of the Office Bearers.</p> <p>The status quo was proposed by G Laurie and approved nem con. Ady Tester as Chair and C Turnbull as Secretary. Members then agreed to re-appoint to the Vice-Chair position which was accepted by G Laurie.</p> <p>The two Co-optees being considered, stepped out of the meeting. Members agreed nem con to co-opt both given their experience and background. They then re-joined the meeting.</p> <p>W McCracken to update the SHR Portal.</p>	
<b>3</b>	<b>Declaration of Interest</b>	
	G Laurie - Re Item 7 – re potential ToE discussions	
<b>4</b>	<b>4.1 Minutes of the Meeting 23 September 2025</b>	
	<p><b>4.1.1 Full Confidential Minute</b> The minutes were proposed as true and accurate by G Laurie and seconded by L West and approved nem con.</p> <p><b>4.1.2 Matters Arising</b> None that were not covered elsewhere on the agenda.</p>	
	<b>4.2 Minutes of the Previous Meeting reconvened on 30 September 2025</b>	
	<p><b>4.2.1 Full Confidential Minute</b> The minutes were proposed as true and accurate by A Carroll and seconded by C Turnbull and approved nem con.</p> <p><b>4.2.2 Matters Arising</b> None that were not covered elsewhere on the agenda.</p>	
	<b>4.3 Minutes of the Meeting 23 September 2025 – Public for website</b>	
	The content of the minute was agreed for publication.	
	<b>4.4 Minutes of the Previous Meeting reconvened on 30 September 2025 – Public for website</b>	

	The content of the minute was agreed for publication.	
	<b>4.5 Draft Minutes of the Annual General Meeting held on 30 September 2025 – for noting</b>	
	The content of the minute was agreed as accurate and noted.	
<b>5</b>	<b>Minute Action Plan</b>	
	Members noted the updates.	
<b>6</b>	<b>Interim Directors Report</b>	
	Ady Tester handed over to W McCracken. <b>Re 2.1 Share Applications – 449/450</b> – memberships approved. <b>Re 2.2 Projected Cash Flow</b> – noted by Members.	
<b>7</b>	<b>Transfer of Engagements Report</b>	
	Due to commercial sensitivity this item is excluded from the public minute. The decision made were to <b>Re Item 7.2.1</b> - noted the post AGM ToE meeting <b>Re Item 7.2.2</b> – reviewed the report from the selection panel meeting and to explore a potential transfer with Sanctuary Scotland <b>Re Item 7.2.3</b> – noted the communications plan <b>Re Item 7.2.4</b> – noted the workplan outline <b>Re Item 7.2.5</b> appointed TIS as the Independent Tenant Advisor (ITA) and Civica as the ballot company <b>Re Item 7.2.6</b> - approved the risk map scores	
<b>8</b>	<b>Finance Report</b>	
	No report.	
<b>9</b>	<b>Governance &amp; Compliance Report</b>	
	Ady Tester handed over to W McCracken who advised that Codes of Conduct and Declarations of Interest had been signed and received from all Members. <b>Re Item 2.1 – Notifiable Events</b> – Members noted the update. <b>Re Item 2.2 – Annual Assurance Statement</b> - Members agreed the content of the letter to be submitted to SHR with the addition of the required sign off declaration being added. <b>Re Item 2.3 Pension Return</b> – W McCracken advised that the outcome score of “Low”. <b>Re Item 2.4 – FCA Return</b> – W McCracken advised that the Return had been submitted. <b>Re Item 2.5 DPO Compliance</b> – Members noted the report from the DPO and those items on hold due to the potential partnership.	
<b>10</b>	<b>Risk Management Report</b>	
	Ady tester handed over to W McCracken. <b>Re Item 2.1.1 SBA – Blochairn Place</b> – Members noted the update and that the final SBA is still awaited. Members further noted progress with the Urgent Interim Measures (UIM)s. <b>Re Item 2.1.2 Fire Risk Assessments – Blochairn Place</b> – Members noted progress with the outstanding actions. <b>Re Item 2.1.3 Cloverbank External Wall Survey</b> – Members noted the update <b>Re Item 2.1.4 Lift at 9 Blochairn Place</b> – Members noted the specialist fix required and that this is being progressed urgently. <b>Re Item 2.2 – Risk Map</b> – Members agreed the scores.	
<b>11</b>	<b>Operations Report</b>	
	Ady Tester handed over to A Wood who took Members through the report. Members noted the content of the report.	
<b>12</b>	<b>Any Other Business</b>	
	<b>12.1 Pension Trust</b> - W McCracken advised that there was one item to consider from The Pension Trust with a response deadline of 24 November 2025. Members consider the	

	changes and W McCracken to respond asking for more information on how they arrived at the flat charge which results in the annual cost more than doubling for BHA.	
<b>13</b>	<b>Dates of Next Meetings</b>	
	<b>9 December 2025</b> – MC Meeting Nov/Dec <b>27 January 2026</b> <b>24 February 2026</b>	
<b>14</b>	<b>Closing of the Meeting</b> – the meeting closed at 8.20pm with a thanks for all attending.	