

# Minutes of Management Committee Meeting held on 29 April 2025 at 6.00pm, Meeting Room, Blochairn Housing Association - PUBLIC MINUTE

**Present:**

A Tester	Chair	
C Turnbull		
G Laurie		
L West		
A Lis		
A Carroll	Via Teams	
L McGowan	Via Teams	(joined 6.20pm)

**In attendance:**

W McCracken	Interim Director (minutes)	
A Wood	Operations Manager	
G Sheriff	Asset Consultant	(Item 11 only)
N Harcus	Scottish Housing Regulator	(6pm – 6.20pm)
K Porter	Scottish Housing Regulator	(6pm – 6.20pm)
C Cameron-Russell	Scottish Housing Regulator	(6pm – 6.20pm)

<b>1</b>	<b>Apologies</b>	
	None.	
<b>2</b>	<b>Chairs Welcome &amp; Meeting Format</b>	
	Ady Tester welcomed all to the meeting and in particular representatives from the Scottish Housing Regulator. Everyone introduced themselves. He then handed over to N Harcus.	
	<b>Special Agenda Item - Scottish Housing Regulator</b>	
	N Harcus commenced discussions with an update on the SHR's position and the progress that has been made over the last couple of months. The Engagement Plan content was discussed. Members expressed their views and the SHR members then left the meeting at 6.20pm. A discussion then took place on where BHA is currently compared to when SHR last visited in January.	
<b>10.2</b>	<b>Asset Management Report</b>	
	With the authority of Members, Agenda Item 10, Appendix 2 was then taken. G Sheriff joined the meeting. She referred Members to the report issued. She provided feedback on each of the contract survey findings to date. Members noted the progress being made and thanked G Sheriff for the update and she then left the meeting at 7.00pm and the meeting returned to the agenda running order.	
<b>3</b>	<b>Declaration of Interest</b>	
	None.	
<b>4</b>	<b>4.1 Minutes of the previous meeting 25 March 2025</b>	
	<b>4.1.1 Approval</b> With the amendment at 4.1.1 to include "and approved" the minutes of the meeting were proposed as a true and accurate by G Lawrie, seconded by LW and approved.	
	<b>4.1.2 Matters Arising</b> There were no matters arising which were not included elsewhere on the agenda.	
	<b>4.2 Minutes of the Previous Meeting held on 25 March 2025 - Public minute for agreement</b>	
	Subject to the amendment at 4.1.1, the public minute was agreed for issue.	
<b>5</b>	<b>Minute Action Plan</b>	
	Members noted the completed actions.	
<b>6</b>	<b>Interim Directors Report</b>	

	Members noted the update and asked that it be record their appreciation of the contribution made by M Forrest in the minutes over the years and during particularly challenging times following his resignation for personal reasons.	
<b>7</b>	<b>Finance Report</b>	
	None	
<b>8</b>	<b>Governance &amp; Compliance Report</b>	
	<p>Ady tested handed over to W McCracken. Members noted the updates and noted the Policy Register and that key policies would be presented for approval, based on urgency, over the next few months.</p> <p><b>Business Continuity &amp; Disaster Recovery Plan</b> – subject to a minor amendment the policy was approved.</p> <p><b>Emergency Protocol &amp; Procedures</b> – Members approved the document.</p> <p><b>GDPR Audit.</b> Members approved the Data Protection Policy, the Environmental Information (Scotland) Regulations (EIR) and the Freedom of Information Policy (FOI) .</p>	
<b>9</b>	<b>Risk Reports</b>	
	Members noted the updates in the report and that the SBA intrusive surveys were arranged with opening up works occurring this week to facilitate this.	
<b>10.1</b>	<b>Pre Transfer of Engagement Report</b>	
	Members noted the updates.	
<b>11</b>	<b>Operations Report</b>	
	<p>A Wood who took Members through the report detailing her findings since taking up the post and the priorities over the coming months.</p> <p>A Tester asked Members to suspend Standing Orders and this was agreed.</p> <p>Members enquired how staff were dealing with the changes and asked that their appreciation be fed back to staff.</p>	
<b>12</b>	<b>AOCB</b>	
	11.1 – Letter from Maureen Burke MP and Paul Sweeney MSP. W McCracken to respond.	
	<b>Dates of Next Meetings</b>	
	<p><b>27 May 2025</b></p> <p><b>24 June 2025</b></p> <p><b>26 August 2025</b></p>	
	<b>Closure of Meeting</b> – the meeting closed at 8.15pm with thanks from the Chair to all attending.	
<b>Signed:</b>		<b>Date:</b>