

Minutes of Management Committee Meeting held on 25 March 2025 at 6.00pm, Meeting Room, Blochairn Housing Association - PUBLIC MINUTE

Present: A Tester Chair
M Forrest
C Turnbull
G Laurie
L West

In attendance: W McCracken Interim Director (minutes)
A Wood Operations Manager
F McDonald FMD (agenda item 7)

1	Apologies	
	Apologies were received from L McGowan, K Stuyck, A Carroll and A Lis.	
2	Chairs Welcome & Meeting Format	
	Ady Tester welcomed all to the meeting and introduced F McDonald and with the agreement of Members, agenda Item 7 would follow Agenda item 5.	
3	Declaration of Interest	
	None.	
4	4.1 Minutes of the previous meeting 11 March 2025	
	4.1.1 Approval The minutes of the meeting were proposed as a true and accurate record by G Laurie and seconded by L West and approved.	
	4.1.2 Matters Arising There were no matters arising which were not included elsewhere on the agenda.	
	4.2 Minutes of the Previous Meeting held on 11 March 2025 - Public minute for agreement	
	The public minute was agreed for distribution.	
	4.3 Minutes of the Management Committee 11 February 2025	
	With the removal of M Forrest from being present twice, the minute was approved as true and accurate by C Turnbull and seconded by M Forrest.	
5	Minute Action Plan	
	Members noted progress with the actions.	
7	Finance Report	
	Ady Tester handed over to F McDonald who thanked Members for the opportunity of working with Blochairn. 2.1 Final Budget – F McDonald took Members through the report providing explanations and basis of assumptions used. Members approved the final Budget. 2.2 Long Term Projections and Cash Flow – W McCracken took Members through the rationale for the appointment of a consultant to provide an Asset Management Strategy. Members approved the appointment. W McCracken updated Members on the cash balance projected to end of March 2025. A discussion then took place on financial reporting. Following a thanks for his attendance F McDonald left the meeting at this point.	
6	Interim Directors Report	
	Ady Tester handed over the W McCracken who took Members through the report. 2.1 Insurance Renewal - Members noted the cover and costs 2.2 Affiliations – Members approved affiliations and other service removals	

	<p>2.3 Newsletter – Members noted that the Spring Blochairn Bulletin was out to print. A pdf copy would be sent to Members when received.</p> <p>2.4 Server Capacity – Members noted the IT issues which would be monitored.</p>	
8	Governance & Compliance Report	
	<p>Ady tester handed over to W McCracken.</p> <p>2.1 Notifiable Events – Members noted the one outstanding NE.</p> <p>2.2 SHR Engagement Plan – the engagement plan had been circulated to Members. W McCracken updated Members on various Stakeholder meetings attended.</p> <p>2.3 Business Plan (BP) 2025/26 – Delivery Plan and KPIS - W McCracken took Members through the Summary Delivery Plan which concentrated on the 6 months to end of September along with the proposed KPIs.</p> <p>2.4 Membership Policy – with 2 minor amendments the Policy was approved.</p> <p>2.5 Procurement of Health & Safety related consultant and works – Members noted the list of contractors.</p>	
9	Risk Reports	
	<p>Ady tester handed over to W McCracken.</p> <p>2.1 Fire Risk Update – Members noted the updates in the report.</p> <p>2.2 Risk Strategy – subject to Item B remaining at High risk Members approved the risk scores.</p> <p>2.3 Risk Map – Members noted the updated risk scores.</p>	
10	Pre Transfer of Engagement Report	
	<p>Ady Tester handed over to W McCracken who took members through the report.</p> <p>2.1 Updated Pre-ToE Plan – W McCracken provided further updates.</p> <p>2.2 Public Relations - W McCracken explained the background to this proposal.</p> <p>2.3 FOI/SAR/GDPR – Members noted the update.</p>	
11	AOCB	
	11.1 – Write Offs – Members approved the proposed write-offs.	
12	Dates of Next Meetings	
	<p>29 April 2025</p> <p>27 May 2025</p> <p>24 June 2025</p>	
	Closure of Meeting – the meeting closed at 8.00pm with thanks from the Chair to all attending.	
Signed:		Date: