

**Minute of the Management Committee meeting  
held on Tuesday 27 April 2021  
by Zoom Conference**

**Present:** [REDACTED]

**In Attendance:** Michael Carberry (Director); Matthew McDermott\* (Finance Agent); Carol Niven\* (Finance Assistant). \*Item 5 only

**1) Apologies**

[REDACTED] submitted apologies.

**2) Declarations of Interest**

There were no declarations of interest.

**3) Adoption of the Previous Minute of 30 March 2021**

The minute of the previous meeting was adopted by [REDACTED] and seconded by [REDACTED].

**4) Matters Arising from the Previous Minute of 30 March 2021**

There were no matters arising from the previous minute.

**5) Finance**

**a) Management Accounts to 31 March 2021**

The Finance Agent presented the accounts issued with the agenda. He highlighted variances from the budget and described a proposed revamp of the format of the presentation. After buying four houses, at a cost of £[REDACTED], there remains a healthy cash balance, close to £1million. When the Finance and Treasury Management Policies are presented the Committee will be asked to consider what minimum cash balance should be held. At least £300,000 is needed, but it would be prudent to hold a larger cash reserve. A Committee member queried some figures in the presentation, which differed from those sent with the agenda. On examination, it was established that the version issued with the agenda was not the final version. The Finance Agent apologised for this error.

**6) Employers in Voluntary Housing (EVH)**

There was no report on this item.

**7) Staffing Sub Committee**

The Director left the meeting during discussion on this item. [REDACTED]

**8) Health & Safety**

**a) Covid 19**

The Director provided an update and the Committee noted that the latest Risk Assessment is available on Committee iPads. The office is not likely to open to the public before 1 July.

- 9) **Scottish Government/Scottish Housing Regulator**
- a) **Notifiable Events**  
The Director left the meeting during discussion on this item. [REDACTED]
- 10) **Tenant Bonus Scheme**  
The Committee noted that this is on hold until the AGM.
- 11) **National Accommodation Strategy for Sex Offenders (NASSO)**
- a) **NASSO Awareness Group.** After lockdown, there will be further discussion with the NAG before further consideration by Committee on the future of the NAG
- b) **Freedom of Information requests:**
- **Police Scotland** – location of registered sex offenders within all Glasgow post codes has been added to the spreadsheet 2012 - 2020
  - **Glasgow Housing Association** – through mediation with the FOI Commissioner's office, GHA provided
    - details of houses owned in all post codes
    - numbers of sex offenders in post codes with more than 299 houses
    - identity of two post codes with more than 299 houses, where the number of sex offenders is above 1%. These are G51 1 (546 houses/more than 5 sex offenders) and G51 3 (375 houses/more than 3 sex offenders)
    - post codes for 139 sex offenders (GHA has 39,841 houses)
    - In 2018, an FOI enquiry revealed 116 sex offenders in GHA multi storey flats
- c) **Scottish Government/ Sex Offenders released from prison with no accommodation** – In his reply to Bob Doris MSP, the Justice Minister, invited the Director to arrange a meeting with Graham Robertson, Head of the Public Protection Unit, to discuss various issues
- d) **Block Profiling.** The letter to the Scottish Housing Regulator, MSP's and Councilors, asking for comment on the system that requires allocations to be approved by Police or Social Work, will be drafted after the election on 6 May
- 12) **Royston Strategy Group**  
The architect is preparing a Cost Plan for the proposed development of the Millburn Centre and adjacent land, to submit to the City Council
- 13) **Internal Audit**  
Internal Audits will be carried out between January and March 2022: 'Corporate Governance & Risk Management' and 'Long-Term Maintenance Planning'
- 14) **Policy**  
There will be a phased return to policy reviews.
- 15) **Training**  
There was no report on this item.
- 16) **Items for Future Agendas**  
Committee members were reminded to advise the Chairperson or Director of issues they might want to discuss under future agendas.
- 17) **Any Other Competent Business**
- a) **AGM/Management Committee.** The AGM is scheduled for 29 June 2021. The Committee agreed that the position should be reviewed at the next meeting at the end of May.