

**Minute of the Management Committee meeting  
held on Tuesday 27 August 2019 in the offices of  
Blochairn Housing Association, 1 Blochairn Road, Glasgow**

**Present:** [REDACTED]

[REDACTED]

**In Attendance:** Michael Carberry (Director); Neil McLay (M2 Ltd) – Item 3(b); Eamonn Connolly (EVH) – Item 4.

**1) Apologies**

Apologies were received from [REDACTED].

**2) Adoption of the Previous Minute**

The minute of 30 July was adopted by [REDACTED] and seconded by [REDACTED].

**3) Matters Arising from the Previous Minute of 30 July**

- a) **Previous Item 3(a)** - [REDACTED]. The Director advised that there was no further information on the dispute between the [REDACTED] and [REDACTED]
- b) **Previous Item 19(b) – IT Review.** Neil McLay gave a short presentation on the introduction of iPads or tablets to allow Committee members to receive papers by email
- c) **Previous Item 19(c) – Web Site.** The Committee noted the launch of the Association's web site on 9 August

**4) Management Committee Appraisal**

Eamonn Connolly gave a presentation on the appraisal process and members completed confidential Collective Appraisal forms, which Eamonn will analyse and present the findings at the next meeting. At that meeting he will give out 'Chair 360 Appraisal' Forms with stamped, addressed envelopes to return these. He will explain the process and arrange individual member's meetings. He advised that the Chair receives a '360' report as part of her individual meeting.

**5) Employers in Voluntary Housing (EVH)**

There was no report on this item.

**6) Staffing Sub Committee**

The Sub Committee will meet before the next Management Committee meeting.

**7) Health & Safety**

There was no report on this item.

**8) Scottish Government/Scottish Housing Regulator**

The Director provided a copy of the speech on Assurance Statements and Notifiable Events by Michael Cameron, Head of Regulation, to Scotland's Housing Network on 21 August.

**9) Tenant Bonus Scheme**

Before the meeting, [REDACTED] and [REDACTED] collected their cheques and made the draw for August. Winners were [REDACTED] and [REDACTED]

**10) National Accommodation Strategy for Sex Offenders (NASSO)**

The Director advised that there had been no response from the Scottish Housing Regulator to the letter issued on 1 August. It was agreed that a further letter should be issued seeking an acknowledgment of receipt. The Director advised that a letter had been sent by the NASSO Awareness Group (NAG) to the Minister for Community Safety, Ash Denham, on 15 August.

**11) Royston Strategy Group**

The Director issued the agenda and papers for the next meeting to be held on 30 August. It was noted that the new community hall at the Spire had opened and looked like a great addition. The area, known as the 'Triangle' has been opened and referred to as the 'Park on the Hill'. It may have been damaged by someone on a 'quad bike' after the official opening.

**12) Policy**

There was no report on this item.

**13) Training**

The Committee noted that [REDACTED], [REDACTED] and [REDACTED] will attend the 'Housing Association in a Nutshell' (HAIAN) course, for new Committee members, and [REDACTED] will attend the 'Governance of Scottish Housing Associations' (GOSHA) course, for Committee members with a year or more experience.

**14) Items for Future Agendas**

Committee members were reminded to advise the Chairperson or Director of issues they might want to discuss under future agendas. An item identified for future discussion currently is more direct engagement with young people in the community.

**15) Any Other Competent Business**

- a) **New Close Doors.** The Director advised that he was in discussion with the architect and door manufacturer, Martec, regarding close doors fitted as part of the Major Repairs programme. Several have been damaged and he is seeking to establish whether they are fit for purpose. One suggestion, so far, has been to fit a larger metal panel at the point that residents would push the door

END