

## Minutes of Management Committee Meeting held on 11 March 2025 at 6.00pm, Meeting Room, Blochairn Housing Association – PUBLIC MINUTE

**Present:**

A Tester	Chair
K Stuyck	
A Lis	
L McGowan	
A Carroll	(via Teams)
G Laurie	
L West	

**In attendance:**

W McCracken	Interim Director (minutes)
A Wood	Incoming Operations Manager

<b>1</b>	<b>Apologies</b>	
	Apologies were received from M Forrest and C Turnbull.	
<b>2</b>	<b>Chairs Welcome &amp; Meeting Format</b>	
	<p>Ady Tester welcomed all to the meeting and introduced the new Operations Manager who will join us from 24 March 2025.</p> <p>With the agreement of Members Item 8 2.2 Appointment of MC members would be considered first.</p> <p><b>Item 8 2.2 Applications to join the Management Committee</b> - G Laurie and L West stepped out during the discussion. All Members agreed that their experience would be an asset to Blochairn going forward and duly appointed both to fill two of the three casual vacancies.</p> <p>G Laurie and L West returned to the meeting and were welcomed to the Committee by all.</p>	
<b>3</b>	<b>Declaration of Interest</b>	
	None.	
<b>4</b>	<b>4.1 Minutes of the previous meeting 25 February 2025</b>	
	<p><b>4.1.1 Approval</b></p> <p>The minutes of the meeting were proposed as a true and accurate record by K Stuyck and seconded by L McGowan.</p> <p><b>4.1.2 Matters Arising</b></p> <p>There were no matters arising which were not included elsewhere on the agenda.</p>	
	<b>4.2 Minutes of the Previous Meeting held on 25 February 2025 - Public minute for agreement</b>	
	The public minute was agreed for distribution.	
<b>5</b>	<b>Minute Action Plan</b>	
	Members noted the brought forward items from the previous plan and progress with those actions from the previous minute.	
<b>6</b>	<b>Interim Directors Report</b>	
	<p>Ady Tester handed over the W McCracken who took Members through the report.</p> <p><b>2.1 Staffing</b> - Members noted the updated position.</p> <p><b>2.2 Correspondence</b> – noted by Members.</p> <p><b>2.3 MSP Letter</b> – noted by Members</p> <p><b>2.4 Tender Return Report</b> – Following review of the tender report submitted the contract was awarded as recommended by the project manager.</p>	

<b>7</b>	<b>Finance Report</b>	
	<p>Again Ady Tester handed over to W McCracken who led Members through the report.</p> <p><b>2.1 Final Budget</b> - W McCracken provided background as to why the budget paper had been pulled. A new budget had been compiled. W McCracken outlined the key figures. The paper would be included at the 25 March 25 meeting but agreed that it would be submitted to SHR on the basis that it has yet to be approved by Members.</p> <p><b>2.2 Long Term Projections and Cash Flow</b> - Members agreed that more work was required and that someone be sought to review the figures. Members agreed that the timeline for this work would be 30 June 2025 and SHR be informed of same.</p> <p><b>2.3 Unity Bank</b> – Members noted update.</p>	
<b>8</b>	<b>Governance &amp; Compliance Report</b>	
	<p>Ady tester handed over to W McCracken.</p> <p><b>2.1 Notifiable Events</b> – Members noted the two outstanding NEs and that following tonight’s meeting one would be closed as Board Membership now at nine following the appointments at the start of the meeting.</p> <p><b>2.2 Applications to join the Management Committee</b> – completed earlier.</p> <p><b>2.3 Regulation Plan</b> – currently being compiled by SHR. Once received it would be distributed around all Members.</p> <p><b>2.4 Business Plan (BP) 2025/26</b> – W McCracken took Members through the report and explained why the BP required to be updated.</p> <p>Members agreed the 4 Strategic Objectives: 1. Provide safe, high quality homes; 2. Enhance customer service &amp; performance; underpinned by 3. Financial stability, affordability and value for money; and Regulatory &amp; Statutory compliance.</p> <p>Members reviewed the Stakeholder management plan and agreed same subject to the media being added as a potential stakeholder and “engage effectively” be added to Group 1 tenants too.</p> <p><b>2.5 External Audit</b> – Members noted update.</p> <p><b>2.6 Internal Audit</b> – Members noted update.</p> <p><b>2.7 Provision of Financial Services</b> – Members noted the background and approved the proposal.</p> <p><b>2.8 Procurement</b> – W McCracken explained the background to this request. Members provided retrospective approval.</p>	
<b>9</b>	<b>Risk Reports</b>	
	<p>Ady tester handed over to W McCracken.</p> <p><b>2.1 Fire Risk Update</b> – Members noted update.</p> <p><b>2.2 Risk Strategy</b> – W McCracken advised Members of the reason a new Strategy was being presented for approval. Members duly approved the Strategy.</p> <p><b>2.3 Risk Map</b> – Members noted the first draft risk map. Members agreed the Risk Map as presented and that it would be updated at each meeting.</p>	
<b>10</b>	<b>Pre Transfer of Engagement Report</b>	
	<p>Ady Tester handed over to W McCracken who took members through the report. Members noted the updates.</p> <p>A Carroll commented on W McCracken’s attendance at the Royston Strategy Group as a positive move forward for Blochairn and community involvement.</p>	
<b>11</b>	<b>Operational Report</b>	
	None.	
<b>12</b>	<b>AOCB</b>	
	<b>12.1 Royston Youth Action Easter Egg Appeal</b> –Members agreed to a donation.	
<b>13</b>	<b>Dates of Next Meetings</b>	
	<b>25 March 2025</b>	

	29 April 2025	
	27 May 2025	
	Closure of Meeting – the meeting closed at 7.40pm with thanks from the Chair to all attending.	
Signed:	Date:	