

**Minutes of the Management Committee Meeting of Blochairn HA, held on 5<sup>th</sup> September 2023 at the Association's offices at 1 Blochairn Road, Glasgow, G21 2ED**

<b>1 Sederunt</b>		<b>Actions</b>
	Present	
		Manal Eshelli, Chairperson
		Martin Forrest, Vice Chair
		Mary Gibb, Committee Member
		Helen McCartney, Committee Member
		Kim Stuyck, Committee Member
		Alexandra Lis, Committee Member
		Frances Tierney, Secretary
		John Welsh, Committee Member
		Leanne McGowan, Committee Member
		Jean O'Neill, Committee Member
	<b>In Attendance:</b>	Diane Hendry, Operations Manager
		Patricia Gallagher, Interim Director
	<b>Apologies</b>	N/A
	The Interim Director Chaired the meeting until item 3	
<b>2</b>	<b>Declaration of Interest</b>	
	2.1	There were no declarations of interest noted.
<b>3</b>	<b>Appointment of Chairperson</b>	
	3.1	A lengthy discussion took place on the appointment of a Chairperson. Following this Manal Eshelli was proposed by Mary Gibb and this was seconded by Jean O'Neill. Manal accepted the proposal and took over the Chairing of the meeting from this point.
<b>4</b>	<b>Appointment of Vice-Chair</b>	
	4.1	Martin Forrest was proposed by Frances Tierney and this was seconded by Mary Gibb. Martin accepted this nomination.
<b>5</b>	<b>Appointment of Secretary</b>	
	5.1	Frances Tierney was proposed by Mary Gibb and this was seconded by John Welsh. Frances accepted the nomination.

<b>6</b>	<b>Signing of Eligibility Forms</b>		
	6.1	All of the Management Committee were advised of the need to sign the eligibility form that was enclosed with the meeting papers.	
	6.2	Those we were unable to complete them at the meeting were advised of the need to return them prior to the next meeting.	
<b>7</b>	<b>Signing of Code of Conduct</b>		
	7.1	All of the Management Committee were advised of the need to sign the code of conduct form that was enclosed with the meeting papers.	
	7.2	Those we were unable to complete them at the meeting were advised of the need to return them prior to the next meeting.	
<b>8</b>	<b>Registration of interests</b>		
	8.1	All of the Management Committee were advised of the need to sign the registration of interests form that was enclosed with the meeting papers.	
	8.2	Those we were unable to complete them at the meeting were advised of the need to return them prior to the next meeting.	
<b>9</b>	<b>Equality Form</b>		
	9.1	All of the Management Committee were advised of the need to sign the equality form that was enclosed with the meeting papers.	
	9.2	Those we were unable to complete them at the meeting were advised of the need to return them prior to the next meeting.	
<b>10</b>	<b>Date and Time of Next meeting</b>		
	10.1	Tuesday 26 <sup>th</sup> September 2023 at 6pm in the offices of Blochairn HA	All

Signed:

Date: